Dear Mr Evans,

I am writing with regards to your advertisement which I read in today’s *Weekly Gazette*. As you might have already guessed, I am interested in this position.

I am 20 years old student currently studying at the Kyiv Polytechnic Institute. For the time being I have passed all exams with high grades and still enjoy the study. Therefore, part-time employment in the Furry Friends particularly appeals to me.

Although I have had no formal work experience, I believe I am an ideal candidate for this position. I have been a volunteer at animal shelter for a month where I fed and took care of stray puppies. I am considerable to be reliable worker as I regard this work as one which I will do from the heart.  
I am so dedicated to work with animals that I would be most grateful if you would consider my application. I have enclosed my CV, please contact me on any contact listed there regarding any further information. I look forward to hearing from you.

Yours sincerely,

Bessmertnyi Roman